

FLORENCE FIRE PROTECTION DISTRICT MEETING
300 WEST MAIN ST
FLORENCE, CO 81226
RECORD OF PROCEEDINGS

.....
DATE: December 17th, 2024

Time: 7:00 p.m.

ROLL CALL

DALE CARROLL President	E	BILL RITTER District Chief	P
DANA ANGEL Vice Pres.	P	CLAYTON MASAR Secretary	P
JAMES SHERIDAN Treasurer	P	STATION 1 Assistant Chief	P
WENDI LEMONS Director	P	STATION 2 Assistant Chief	P
JOSHUA TALBOT Director	P	STATION 3 Assistant Chief	P

Present P, absent with no excuse A, Excused absence E, Late arriving L with arrival time

MEETING VISITORS

- James Peterson, Lis Peterson, Jeffrey Peterson, Tim Jordan, Gayle MacKinnon, Fred Stapleton, Tyler Mattson, Brandon Lippert, Mike Ratkovich, Misty Barnes, John Wysong, Susan Hilderbrand, Rich Hilderbrand, Joshua Talbot

OATH OF OFFICE

- A motion to accept Joshua Talbot to fill the Board Vacancy until the May 2025 Election was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.* Joshua Talbot accepted his position and completed the Oath of Office before joining the Board for the remainder of the meeting.

MINUTES OF PREVIOUS MEETING

- The minutes of the December 17th Board meeting were accepted as read.

TREASURER'S REPORT

- A motion to accept the monthly reconciliation and treasurer's report was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*

GUESTS TO MEETING

5 Minute Limit

- Fred Stapleton- Fred mentioned that since all guests are limited to 5 minutes, then all other items on the agenda must be limited to 5 minutes. He also requested that the secretary, Clayton Masar, record his entire speech word for word on the minutes. Clayton Masar stated that according to Robert's Rules of Order, he is not required to transcribe his entire speech, only key points that led to decisions made by the Board. Fred read a letter to the Board voicing his concerns and submitted 5 questions to the Board that he requested an answer be sent to his home.

COMMUNICATIONS & SECRETARY'S REPORT

- Clayton Masar reported that response letters have been sent out to all candidates that interviewed for the Board vacancy.

REPORTS OF COMMITTEES

- 501C3 Committee- John Wysong reported that they have not gotten a response from their attorney yet.

DISTRICT CHIEF REPORT

- Chief Ritter reported that he has been completing his end of year reports. The new HR employee is working on an employee handbook. The dispatch and Salamander program has been updated, including the apparatus. The website is coming along well and will be completed in February at the earliest. The new

employee benefits has been completed. Chief Ritter stated that there are two EMS employees seeking to be Pap Certified EMT Instructors. *A motion to approve 2 EMS employees to receive the certification for \$250 per person and that the Board would pay for the course was made by Jim Sheridan and seconded by Josh Talbot. Motion carried. A motion to accept the district chief report and to file with the secretary was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*

STATION REPORTS

- Station 1- *Station 1 voted on David Wales as the new Station 1 Assistant Chief. A motion to accept was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*
- Station 2- *A motion to accept new members Ryan Casey, Devin Ramseyer, Liam Gerrald, and Steven Kinsley pending background checks and physicals was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*
- Station 3-
- *A motion to accept the station reports and to file them with the secretary was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.*

OLD BUSINESS

- DEO- Past DEO Richard Hilderbrand asked the Board for permission to go through election documents with Kevin Mahmalji. *A motion to allow Richard Hilderbrand to help current DEO Kevin Mahmalji was made by Jim Sheridan and seconded by Dana Angel. Motion carried.*

NEW BUSINESS

- *A motion to accept Resolution 2025-01 Administrative Resolution was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*
- 2025 District Boundaries, MOU Update, Letter of Authorization- *A motion to approve all annual documents listed was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.*
- *A motion to remove John Dison from all accounts at Rocky Mountain Bank & Trust and to add Joshua Talbot as a signer to all accounts at RMB&T was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried. A motion to remove John Dison from all accounts at COLOTrust and to add Joshua Talbot as a signer to all accounts at COLOTrust was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*
- Jim Sheridan would like to bring up a post made on Facebook by the FVFD Station 1 about the District Board bankrupting the District. He asked that the person responsible for the post bring in proof or any documents suggesting that is what the Board is doing. Wendi stated that any people from the public are strongly urged to talk to the Board and ask questions.
- Chief Ritter presented the Board with a property donation he received. The potential donation would include land and a pole barn on County Road 15. *A motion for Chief Ritter to pursue the donation and gather more information for the Board's inspection was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.*
- *A motion to adjust the hourly pay rates for both Fire and EMS personnel was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried. A motion to give Clayton Masar and Bill Ritter each a raise of \$6,500 annually, split from the General Fund and the EMS Fund was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*
- Chief Ritter brought up a letter written by Jim Sheridan to the other Board members regarding SOP's and there was discussion on this matter.
- Josh Talbot suggested having an apparatus committee formed. *A motion to create an apparatus committee with two board members, the District Chief, and Assistant Chief's for the purchasing of two new rescue trucks was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.*

EXECUTIVE SESSION

- ***A motion to go into executive session under CRS 24-6-402(4)(f) at 8:08 was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.*** All visitors to the meeting and Assistant Chiefs were asked to leave the meeting room during the executive session. ***A motion to adjourn the Executive Session and come back into regular meeting at 8:17 was made by Jim Sheridan and seconded by Wendi Lemons. Motion carried.***

SUGGESTIONS FOR THE GOOD OF THE DISTRICT

- Tim Jordan, a guest not on the agenda, said that he went to the Fremont County treasurer and received the Tax Distribution Statements for the District. He asked if the Board has these. Clayton Masar stated that he receives them monthly with the distribution money.
- Fred Stapleton asked again for public apologies from the Board. Jim stated that there will be an apology made.

NEXT MEETING DATE *January 21st, 2025*

ADJOURNMENT

- ***A motion to adjourn was made by Jim Sheridan and seconded by Wendi Lemons at 9:02PM. Motion carried.***

President Dale Carroll January 21st, 2025

Secretary Clayton Masar January 21st, 2025

APPROVED