

FLORENCE FIRE PROTECTION DISTRICT MEETING
300 WEST MAIN ST
FLORENCE, CO 81226
RECORD OF PROCEEDINGS

.....
DATE: February 4th, 2025

Time: 7:00 p.m.

ROLL CALL

DALE CARROLL President	P	BILL RITTER District Chief	P
DANA ANGEL Vice Pres.	P	CLAYTON MASAR Secretary	P
JAMES SHERIDAN Treasurer	P	STATION 1 Assistant Chief	P
WENDI LEMONS Director	P	STATION 2 Assistant Chief	P
JOSHUA TALBOT Director	P	STATION 3 Assistant Chief	P

Present P, absent with no excuse A, Excused absence E, Late arriving L with arrival time

MEETING VISITORS

- James Peterson, Lis Peterson, Matthew Peterson, Tim Jordan, Rich Hilderbrand, Sara Clark, Riley Thomson, Mike Ratkovich, Misty Barnes, John Wysong, Kevin Day

MINUTES OF PREVIOUS MEETING

- The minutes of the January 21st Board meeting were accepted as read.

TREASURER'S REPORT

- *A motion to accept the monthly reconciliation, treasurer's report, and to pay all bills was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.*

GUESTS TO MEETING

5 Minute Limit

- Rich Hilderbrand- spoke to the board about what his thoughts are moving forward with the FVFD.

COMMUNICATIONS & SECRETARY'S REPORT

- *A motion to accept and sign the engagement letter for Logan and Associates to complete the 2024 Audit was made by Dana Angel and seconded by Jim Sheridan. Motion carried.*

REPORTS OF COMMITTEES

- 501C3 Committee- the MOU between the District and the FVFD is now being handled by both parties' attorneys.
- Apparatus Committee- Jim Sheridan did some research on availabilities of trucks. He found two diesel chassis sitting in Florida. Chief Ritter would like to get input from the members, look further into 12 foot vs 14 foot boxes, and look into gas vs diesel engines. Josh Talbot suggested having a member from each station join the committee.
- Jim Sheridan brought up forming a Radio System Committee, Chief Ritter and Fireman James Peterson have already been working on this. James will have Bearcom come and do a presentation for the Board.

DISTRICT CHIEF REPORT

- Chief Ritter reported that the Fremont County Sheriff's office wildland team is having a hard time keeping members, they will be forming a Fremont County Fire Team including mutual departments that would

respond anyhow. Ritter is meeting with the gentleman who is interested in donating land this week. Engine 213 is out of service. EMS news, Chief Ritter has been working on the State License renewals. Med 283 should be done at the end of the month and the final payment will be due. ***A motion to allow Chief Ritter and one other person to buy plane tickets to Henderson for pickup of the ambulance was made by Jim Sheridan and seconded by Dana Angel. Motion carried.*** The training manikin that was budgeted for has gone up in price by \$8,000, Ritter just wanted to check with the Board before continuing. The District will be attending the job fair at Pathfinder Park on March 2nd. Josh Talbot asked if Board members could attend. ***A motion to accept the District Chief Report was made by Jim Sheridan and seconded by Dana Angel. Motion carried.***

STATION REPORTS

- Station 1-
- Station 2-
- Station 3- ***A motion to accept Scott Shephard pending his background and physical was made by Jim Sheridan and seconded by Josh Talbot. Motion carried.***
- ***A motion to accept the Station Reports and to file them with the secretary was made by Jim Sheridan and seconded by Dana Angel. Motion Carried.***

OLD BUSINESS

- Fred Stapleton Questions- Wendi will finish the questions.
- RMB&T Signers- Stephanie from the bank will be emailing each of the signers.
- HR Employee Handbook- Adam Burrows, our HR Consultant, presented the Board with the draft employee handbook for review. The Board thanked and welcomed him.

NEW BUSINESS

- Quarterly News Letter- Josh Talbot would like the District to put out a quarterly newsletter to give the public more transparency. ***A motion to start making a monthly newsletter for the public was made by Josh Talbot and seconded by Jim Sheridan. Motion carried.***
- Update Hiring Fire Employees- Josh Talbot asked for an update. The budget allotted for an added 4 man crew. At this time Chief Ritter and the Board is looking into giving incentives for volunteers to cover the weekends.
- Awards and Recognition Committee- Josh Talbot would like to know what can be done to show appreciation for the volunteers and employees. The station chiefs will ask their members if they would like to have a combined banquet again this year so that a committee may be formed immediately.
- MacKinnon Memorial- Josh Talbot has heard a lot of feedback about Gene MacKinnon and would like to memorialize him in some way. ***A motion to dedicate District building Station 1 to Gene MacKinnon and to have a plaque made in his honor was made by Jim Sheridan and seconded by Dana Angel. Motion carried.***
- Funds set aside for Penrose Fire Station- Josh would like an update on this, especially with all the rumors going around the public. Jim Sheridan reported that \$250,000 was set aside just for land, but nothing is set in stone. Station 2 Assistant Chief Jimmy Carochi added that it's his opinion that the District just adds onto the metal building they currently have. Instead of purchasing land and spending a lot more money, he would like to improve what they already have. He will be having a meeting with a planner to find out more.

EXECUTIVE SESSION

- None

SUGGESTIONS FOR THE GOOD OF THE DISTRICT

- None.

NEXT MEETING DATE *February 18th, 2025*

ADJOURNMENT

- *A motion to adjourn was made by Jim Sheridan and seconded by Dana Angel at 8:10PM. Motion carried.*

President Dale Carroll

February 4th, 2025

Secretary Clayton Masar

February 4th, 2025

APPROVED