

**FLORENCE FIRE PROTECTION DISTRICT MEETING**  
**300 WEST MAIN ST**  
**FLORENCE, CO 81226**  
**RECORD OF PROCEEDINGS**

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**DATE:** April 16<sup>th</sup>, 2024

**Time:** 7:00 p.m.

**ROLL CALL**

DANA ANGEL Vice Pres.	P	BILL RITTER District Chief	P
GREG RALEY Treasurer	P	CLAYTON MASAR Secretary	P
DALE CARROLL Director	P	STATION 1 Assistant Chief	P
JAMES SHERIDAN Director	P	STATION 2 Assistant Chief	P
		STATION 3 Assistant Chief	A

*Present **P**, absent with no excuse **A**, Excused absence **E**, Late arriving **L** with arrival time*

**MEETING VISITORS**

- John Dison, Mike Ratkovich, Sandy Merrill

**MINUTES OF PREVIOUS MEETING**

- The minutes of the previous meeting were accepted as read.

**TREASURER'S REPORT**

- None

**GUESTS TO MEETING**

*10 Minute Limit*

- None

**COMMUNICATIONS & SECRETARY'S REPORT**

- Clayton Masar reported that he is working with the auditor and sending him financial information for the upcoming audit.
- Clayton Masar read the letter that was received from the State Auditor regarding the District's late audit submission for the audit year 2022. That letter will be filed with the Secretary and sent to the new auditor.

**REPORTS OF COMMITTEES**

- Banquet Committee- Director Jim Sheridan is still waiting to hear from the stations.

**DISTRICT CHIEF REPORT**

- Chief Ritter reported that John Wysong was not able to come up with a similar plan for the AD&D insurance. *A motion to accept the plan from our current insurance provider for approximately \$15,000/3 Years was made by Dale Carroll and seconded by James Sheridan. Motion carried.* Chief Ritter talked about Senate Bill 24-194, this will allow special districts to get sales tax. The new ladder truck is in service at Station 2.
- OSHA 1910-156- this is a big issue being talked about right now. Fire Departments may have to follow the OSHA standards and new standards referred to from the NFPA. Since Colorado is not an OSHA state, the District may only have to follow Federal regulations. Ritter has attended 3 webinars on this issue, will speak with the attorneys, and will continue to watch as revisions continue.

**STATION REPORTS**

- None

## **OLD BUSINESS**

- Annual Merit Raise- Ritter is conducting a review of the employees.
- Board Vacancy- Clayton has received one letter so far.

## **NEW BUSINESS**

- Clayton Masar asked the Board if they were going to get William Simmons a retirement gift. *A motion to get William Simmons a .22 Henry Rifle from Mantiques gun store was made by James Sheridan and seconded by Dale Carroll. Motion carried.*
- Dale Carroll brought up paying each of the stations \$400 per month. He is concerned that we aren't keeping track of the funds and with the extra attention we are getting from the State Auditor it might bring up some issues. There was discussion of finding a better way to keep track of the money once it was given to the stations. Clayton Masar will talk to the new auditor and see if this will turn into an issue. Carroll also asked if the stations need a monthly check when they could just send a PO into the District for a check.
- James Sheridan brought up the Chain of Command. He would like to see the District By-Laws written with a clear chain of command. District Board Members down to the Volunteers. Jim also stated that he would like to see Sandy Merrill attend the District Board meetings to give a report on the EMS since she is the Assistant Director. There was discussion on this issue, Chief Ritter said that she gives her report to him and he gives the report to the Board. Other Board members said that if Sandy is expected to be at the meetings she will have to be paid more. James stated that he would like to see someone other than Ritter be the Station 1 Chief. Ritter and Raley stated that the Station Chiefs are voted on by the volunteer members and that it was the Station's decision. There was more discussion on the issue of chain of command. Chief Ritter stated that he is still in the process of rewriting the By-Laws, but he will have them done with a clear chain of command for the Board to review.

## **SUGGESTIONS FOR THE GOOD OF THE DISTRICT**

- None

**NEXT MEETING DATE**     *May 7<sup>th</sup>, 2024*

## **ADJOURNMENT**

- *A motion to adjourn was made by Dale Carroll and seconded by James Sheridan at 8:04PM. Motion carried.*

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V. President Dana Angel

May 7<sup>th</sup>, 2024

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Secretary Clayton Masar

May 7<sup>th</sup>, 2024

**APPROVED**